



State Committee on Urban Planning and Architecture
of The Republic of Azerbaijan



**NATIONAL
URBAN FORUM**



AĞDAM, AZERBAIJAN | 5-6 OCTOBER 2022

LOGISTICS NOTE

(DRAFT)

VENUE OF THE FORUM

The opening ceremony will be held on 5 October, 2022 in the city of Ağdam, with further site visit to the neighborhoods. The second day of the Forum will be held at the ADA University located in Baku, the capital city of Azerbaijan, on 6 October, 2022.

Address of the ADA university:

61, Ahmadbey Aghaoglu str.
Baku, AZ 1008, Azerbaijan

Phone: +994 12 437 32 35

Website: <https://www.ada.edu.az/>



AIRPORT / TRANSPORTATION

The Heydar Aliyev International Airport (GYD) in Baku is located 26 kilometers from Baku's central business district and 22.7 kilometers from the ADA University. Airport pick-up and drop off, as well as other trips related to the event (through assembly desks at the airport/hotel accordingly) will be arranged by the Forum organizers.

ACCOMMODATION

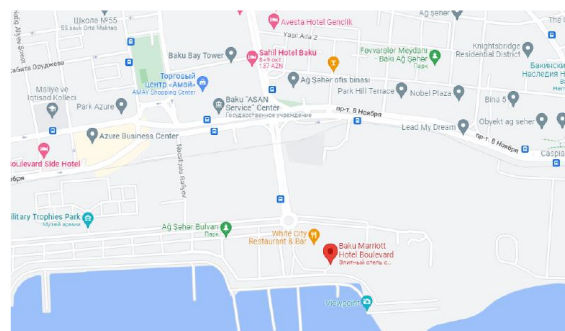
Participants will be offered accommodation at the “JW Marriott Absheron Baku” hotel once the participation is confirmed.

Address of the “Baku Marriott Hotel Boulevard”:

Khagani Rustamov street 4c,
Khatai district,
Baku, Azerbaijan, 1010

Phone: +994 12 310 00 10

Website: <https://www.marriott.com/en-us/hotels/gydmb-baku-marriott-hotel-boulevard/overview/>



TRAVEL AND ACCOMMODATION COSTS

Accommodation, transportation (including international airfare to and from Azerbaijan) and meals will be provided by the event organizers. Should any of the attending guests be willing to extend their stay they can do so at their own expenses.

FORUM DATES AND TIME

The Forum will take place on 05 - 06 October, 2022. A more detailed information is provided in the Agenda of the Forum. A field trip to Ağdam region will be organized for all registered participants early in the morning on 05 October, 2022. Transportation and logistical support will be provided by the event organizers. Security briefing will be provided at the lobby of the hotels prior to the field trip.

REGISTRATION AND IDENTIFICATION BADGES

Participants are asked to register and obtain identification badges at the registration desk prior to the welcoming reception on 05 October, 2022. Participants are kindly requested to bring their badges for the field trip and wear them throughout the Forum.

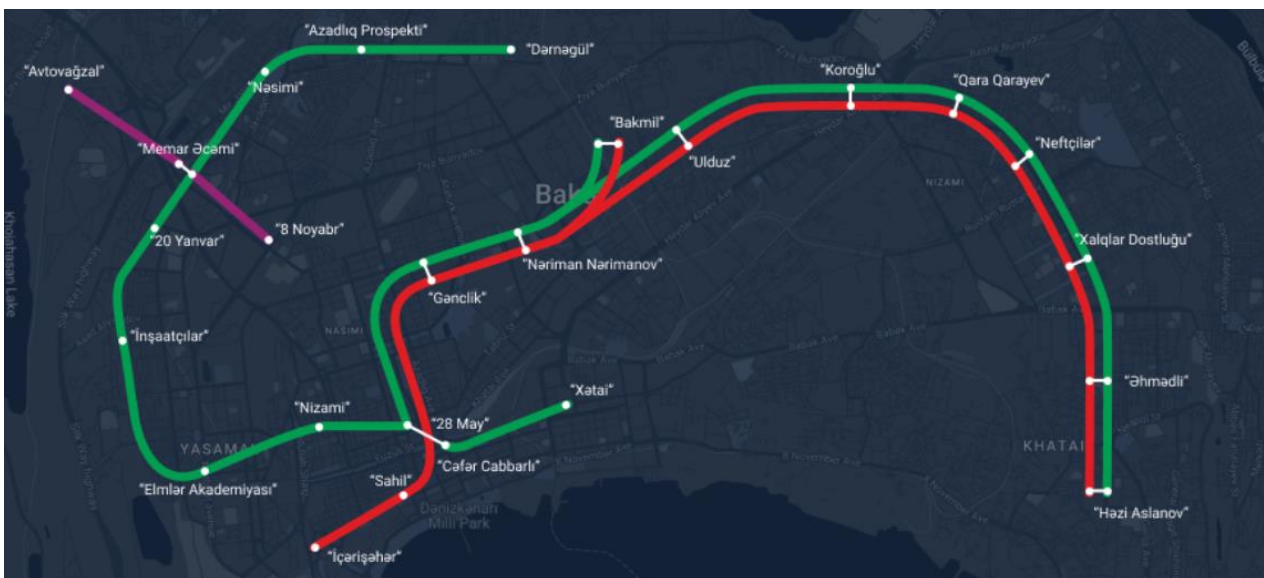
LANGUAGE OF THE FORUM

All the Forum-related events will be held in Azerbaijani, English and Russian with simultaneous translation. Translation to other official languages of the United Nations (Arabic, Chinese, French and Spanish) would be available upon request of participants.

ON-GROUND TRANSPORTATION

PUBLIC TRANSPORTATION

Baku has a metro system, which operates between 6 am and 12 am. Stations, trains, and facilities are clean and safe with trains running every two to three minutes. There are 3 lines: the Red Line from Icherisheher to Hazi Aslanov, the Green Line from Khatai to Darnagul, the Purple Line from Avtovağzal to 8 noyabr.



Buses are an inexpensive way to travel in Baku and bus schedules are generally available at bus stops. Taxis are also widely available as an alternative option. Baku has several licensed taxi firms, the most famous of which are:

- Baku Taxi Company: <https://www.bakutaxi.info/taxi/baki-taksi>
- 189 Taxi: <https://www.189taxi.az/>

- UBER: <https://www.uber.com/az/newsroom/uberx-az/>
- Bolt: <https://bolt.eu/az/cities/baku/>

AIRPORT ESCORT SERVICE

Transportation from airport to hotels, vice-versa will be organized by the event organizers through assembly desks at the airport/hotels.

Nevertheless, there is also an airport shuttle service available from the airport to the city. The information on the schedule and departures can be found on the following webpage: <https://www.aeroexpress.az/>

HEALTH AND VACCINATIONS

The International travel, health and vaccination requirements for travel to Azerbaijan can be obtained from the Ministry of Foreign Affairs website at the following link:

<https://www.mfa.gov.az/en/category/entry-rules-to-the-republic-of-azerbaijan-during-covid-19-pandemic>

As COVID-19 related restrictions may change, participants are requested to check respective websites for the most up-to-date information. In the meantime, the Forum organizers will also make efforts to monitor related developments and respective consequences, including major changes in the Forum-related plans (if necessary) and advise participants accordingly.

Exact date of the PCR test (when necessary) should be defined based on the departure dates and country of origin of the participants. Please, be informed that any medical costs incurred during the participant's stay in Azerbaijan shall be borne by the meeting participant, if participant doesn't have a proper medical insurance.

Kindly note that you may be required to present your prescription to show that the drugs are for personal use only.

VISA AND ENTRY INFORMATION FOR AZERBAIJAN

Participants should obtain entry visas to Azerbaijan, if required. For more information on Azerbaijani visas please refer to: <https://evisa.gov.az/en/>

In all cases, please note that you must hold a passport/travel document that is valid for at least six (6) months from the date of your entry into Azerbaijan.

INSURANCE

The Forum organizers are not responsible for the medical, accident and travel insurance. It is recommended that international medical insurance be obtained for the period of participation.

SAFETY AND SECURITY

Additional info is available and regularly updated at: <https://nufa.az>

The country is considered as a safe tourist destination and offers the opportunity to easily explore, discover and enjoy your surroundings. The emergency numbers are available 24 hours a day.

Nevertheless, participants are advised to exercise caution and remain aware of their surroundings. A full security briefing will be provided prior to the commencement of the event.

EMERGENCIES

- Fire: 101
- Police: 102
- Ambulance: 103

DRESS CODE

- 05 October, 2022 (AĞDAM city) — business casual,
- 06 October, 2022 (ADA University, Baku city) — business formal.

GENERAL INFORMATION

The Republic of Azerbaijan is a country located at the boundary of Eastern Europe and Western Asia. It is a part of the South Caucasus region, and is bounded by the Caspian Sea to the east, Russia to the north, Georgia to the north-west, Armenia and Turkey to the west, and Iran to the south.

CLIMATE

In Azerbaijan, the climate is slightly continental, with relatively cold winters and hot summers; it is also arid in most of the low-lying areas, while it is colder and generally rainier in the mountains. The usual average temperatures in Baku and AĞDAM region in early October are between 15° and 20°C.

CAPITAL CITY

Baku is the capital and largest city of Azerbaijan with a population of around 3 million.

POPULATION of AZERBAIJAN

10.1 million.

LANGUAGE

Azerbaijani (official).

GOVERNMENT

Presidential Republic.



CURRENCY

The national currency unit in Azerbaijan is the Azerbaijan Manat (AZN). The UN operational exchange rate as of 07 September 2022 is 1 US dollar = 1,7 AZN. Foreign currency may be exchanged for the Azerbaijan Manat at any bank. Cashless/bank card payments are widely accepted in Baku.

BANKING HOURS

Banking hours are primarily from 9:00 a.m. to 5:00 p.m. on weekdays. Most banks are closed on public holidays and Sundays. The hotels have ATMs available in their lobby. ATMs are easily available around the hotels and across the city.

TIME: UTC/GMT +4 hours.

TELECOMMUNICATIONS AND INTERNET

The international country code of Azerbaijan is +994. Cafes, parks and restaurants generally have a WiFi connection available.

MOBILE OPERATORS

- Azercell
- Bakcell
- Nar Mobile

ELECTRICITY

For Azerbaijan, there are two associated plug types, types C and F. Plug type C is the plug with two round pins and plug type F has two round pins with two earth clips on the side. Azerbaijan operates on a 220 V supply voltage and 50 Hz.



CONTACT INFORMATION

- ❖ Mrs. Jamila İsmayilova, e-mail: jamila.ismayilova@arxkom.gov.az, mobile: +994 50 386 26 38 (flights, transportation and accommodation);
- ❖ Mrs. Sabina Iskandarova, e-mail: sabina.iskenderova@arxkom.gov.az, mobile: +994 50 212 60 66 (presentations, speaking slots and visa issues);
- ❖ Mr. Kamran Sadikhli, e-mail: kamran.sadikhli@arxkom.gov.az, mobile: +994 50 520 11 12 (field trips, general questions and visa issues).

If you choose to send an e-mail, please copy: office@arxkom.gov.az.